Guru Nanak Foundation Public School, Sector 92, Mohali

Student Admission Form

**Form NO.: Admission No:**

 Admission Seeking In:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To be completed by Parent / Guardian. Please use CAPITAL LETTERS to complete the form

Candidate’s Personal Details:

**Student’s Name:**

(First) /

(Middle) /

(Last)

#### Date of Birth:

DD / MM / YYYY

#### Gender:

Male Female *(Please tick Appropriate)*

#### Place of Birth: Nationality: First Language: Other Languages Known:

Residential Address & Family information:

**Address:**

City:

State:

Country:

PIN Code:

Father:

**Full Name:**

(First) /

(Middle) /

(Last)

#### E-mail: Educational Qualification:

**Profession: Designation: Phone:** /

Mother:

**Full Name:**

(First) /

(Middle) /

(Last)

#### E-mail: Educational Qualification:

**Profession: Designation: Phone:** /

Guardian:*(If Applicable)*

#### Full Name:

(First) /

(Middle)/

(Last)

#### E-mail:

**Relation with student: Phone:** /

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In case of Emergency Call Order of Priority with 1st,2nd,3rd?

**1st Relation:**

**2nd Relation:**

**3rd Relation:**

#### Number: Number: Number:

Sibling Information: Sibling 1

**Full Name:**

(First) /

(Middle) /

(Last)

#### Date of Birth:

DD / MM / YYYY

#### Gender:

Male Female *(Please tick Appropriate)*

**School Name: Class:**

# Reference Details:

#### Reference Through: Address with Tel No.:

Declaration:

I/We confirm that all the information provided by me/us is correct. I / We further agree to inform the school promptly, in writing, of any subsequent changes. I / We agree to meet financial responsibilities promptly. I / We understand that any incorrect information given by me/us will render this application invalid and, consequently, the admission granted will be cancelled.

**Date: Signature:**

*(Parent / Guardian)*

# For School office use only

#### Checklist:

Birth Certificate Passport size Photos

Passport Copy Medical Form

School Report Transportation Form

Transfer Certificate Admission Fees

**Name of the Student: Class: Section:**


#### Date: Signature:

*(Admission Officer)*

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General Rules & Regulations

Your kind consideration and cooperation will be appreciated for your assistance as parents/guardians to ensure that the following rules & regulations are observed.

## Age Criteria for Pre Schooler

* Pre Nursery : Age 2+ on first day of school
* Nursery: Age 3+ on first day of school
* LKG: Age 4+ on the first day of School
* UKG: Age 5+ on the first day of School

## Uniforms

* + Children must wear neat & tidy school uniform with school socks and shoes.
	+ Provide a handkerchief / napkin and an extra pair of clothes to your child in their school bag.
	+ Only school bags and a small water bottle are allowed in school.

## Others

* + Both boys and girls should keep their hair neat, finger nails short and clean.
	+ If you pick up your child personally, child will be handed to parents ONLY or the one who is carrying parent’s ID card.
	+ Do not send valuables with your child to school. For safety, jewellery should not be worn either.
	+ Please notify the school office for any change of address or telephone number.
	+ In case of illness - Please report about any complications or illness to the teacher or coordinator as soon as possible especially for communicable diseases.
	+ In case of withdrawal you need to give 4 weeks notice, during the term. TC will be issued only after clearing pending payments.
	+ If you need to send any money through your child/driver, please put it in an envelope with the name and class of the child.

# Particulars to be submitted along with the admission form:

### A certified photocopy of the Birth Certificate of the child Two recent passport size photographs

Resident Proof of Parent

Medical Form ( as per school format )

Transportation Form ( if required and as per school format )

Original progress card of the previous school in case he/she has attended other school Students applying for Jr.KG & Sr. KG may be required to undergo an observation session

#### Date:

**Signature:**

*(Admission Officer)*

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